



## The Project Leadership for Success

### CPD Accreditation:

- SPM – 5 CPD points
- PEB – 7 PDU points

Behind every successful project, smart project managers understand that there is always a high performance team that works collaboratively on a common objective towards the project success. These project managers know how to plan and draw upon their resources to make the most effective outcomes. They are also powerful motivators and are able to inspire the best performances from their team members. Learn how you can master the art of project leadership from this insightful program too!



### Course Objectives

Participants will be able to:

- Learn how to create interactive and high performance team across your organization;
- Provide leadership and team building for the core team;
- Establish effective communication across the project team;
- Motivate and empower project team members for increased performance and commitment.

### Who should attend?

Project Managers, Team Leaders, Cross-functional Managers as well as those who have practiced project management, seeking to understand and enhance their soft skills when it comes to managing projects.

### Principal Instructor

**Mr Gavin H.K. Oh, PMP<sup>®</sup>, Senior Partner, COO and Managing Director of GBMC Asia Pacific**



Mr Gavin Oh is the Senior Partner, COO and Managing Director of an international training and consulting firm, Global Business Management Consultants (GBMC). With more than 10 years of management experience with AT&T Bell Labs and Motorola, and 17 years of training and consulting experience, he has successful line and project management experience with various industries. Gavin has provided training and consulting services to many organizations locally and around the Asia Pacific region. He is a member of Project Management Institute (PMI<sup>®</sup>) and a certified Project Management Professional (PMP<sup>®</sup>). He is proficient in both English and Mandarin.



## COURSE OUTLINE

This program expands on the Fundamentals of Project Management (Tools and Techniques) program. It uses the behaviors established in developing the tools with the project team to demonstrate some of the finer points of leadership and how, and when to apply them in the project situation.

As a project manager, strong leadership is an important aspect towards project success. Very often, the team that the project manager leads is temporary and mainly comes from cross functional departments. In real estate projects, this might even come from external organizations like landlords, regulators, architect, builders, contractors etc. This makes managing the team a challenge.

In this program, it will highlight how project managers must learn to lead the team not by means of formal authority but through the virtue of Influence, relationship building, effective communication, motivation which ultimately lead towards the formation of High Performance Team.

This program focus on key aspects of soft skills and leadership needed to be a successful project manager such as the ability of building and develop the project team, to have clear and effective communication, facilitating effective project meetings, managing conflicts from different stakeholders and handling diverse project team members.

It is a fast-pace 1-day program yet practical approach in acquiring these essential leadership skills with significant time catered for application, workshop, discussion and sharing.

## 1-Day Course on ‘The Project Leadership for Success’ Tuesday, 7 July 2015

Time	Summary Outline	Behavior Objectives
0900 – 1045	<b>The Project Leader/Manager</b> <ul style="list-style-type: none"> <li>• The basics of leadership</li> <li>• Responding to conflicts</li> <li>• Effect of problem solving style on team performance and creativity</li> </ul>	<ul style="list-style-type: none"> <li>• Understand how leadership is defined and approaches (e.g. traits, styles, situations, functions) to improving one’s leadership</li> <li>• Learn how your problem solving style may aid or prohibit a team’s ability to do its best and how to counteract difficult situations</li> </ul>
1045 – 1100	~ BREAK ~	
1100 – 1230	<b>Participation</b> <ul style="list-style-type: none"> <li>• <i>The Assessment Inventory of Problem Solving Style</i></li> <li>• Conflicts between project team members, functional managers and project managers</li> <li>• Improving the project managers/senior management interface</li> </ul>	<ul style="list-style-type: none"> <li>• Participants determine their respective problem solving styles and experience how these styles can create conflict, how to avoid and use conflict</li> <li>• Learn how relationships can be improved</li> </ul>
1230 – 1330	~ LUNCH ~	
1330 – 1530	<b>Workshop</b> <ul style="list-style-type: none"> <li>• <i>The Project Planning Situation™</i></li> <li>• How does your style and others’ enhance or inhibit project team performance</li> </ul>	<ul style="list-style-type: none"> <li>• Participants form into teams and experience contrasting and similar problem solving styles</li> <li>• Working with teams participants experience how their style affects the team’s performance in a simulated project situation</li> </ul>
1530 – 1545	~ BREAK ~	
1545 – 1630	<b>The Project Leader/Manager (Cont’d)</b> <ul style="list-style-type: none"> <li>• Improving communications</li> <li>• Project offices and control rooms</li> <li>• Facilitating project review meeting</li> <li>• Responding to conflict</li> <li>• Techniques to motivate individual team members</li> <li>• Dealing with difficult people</li> </ul>	<ul style="list-style-type: none"> <li>• Learn techniques to improve communications through feedback, contact, e-mail, meetings, etc.</li> <li>• Improving communications through feedback, contact, e-mail, meetings, memos, records and other techniques</li> <li>• Learn how to conduct meeting, use agendas, action items, minutes</li> <li>• Learn what motivates different people &amp; how to motivate as project manager</li> <li>• Learn how to deal with “wild ducks” and difficult people</li> </ul>
1630 – 1730	<b>Workshop Close and Personal Action Plan</b>	Develop action plan for continuous improvement



# The Project Leadership for Success

Tuesday, 7 July 2015

## Company Information

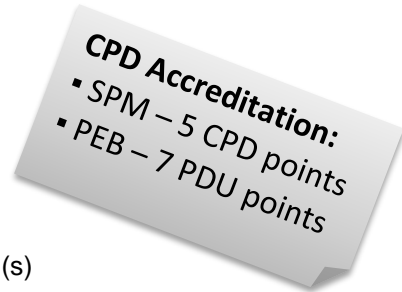
Company

Address

Contact Person  Designation

Tel/Hp No  Email

Company Stamp



**Payment** *\*All fees inclusive of 7% GST. Lunch, refreshments and course materials are provided.*

**\$888 (\$603.84 tax savings under PIC<sup>^</sup>)**  
*\*Discounted rate for REDAS members and Non-members who register before/on 22 June 2015 or who register in groups (minimum 2 per group from the same organization).*

No. of Participant (s)  X  =

**\$1,088 (\$739.84 tax savings under PIC<sup>^</sup>)**  
*<sup>^</sup>Estimated effective course fees for eligible participants using the Productivity & Innovation Credit (PIC) Scheme. Please visit <http://www.iras.gov.sg/irashome/PIcredit.aspx> for more details.*

*\*Closing date: 3 July 2015  
 \*No refunds or cancellation after the issuance of Confirmation Letter and "no shows".*

Enclosed Crossed Cheque No.

Cheque should be made payable to **REDAS**  
**190 Clemenceau Avenue**  
**#07-01 Singapore Shopping Centre**  
**Singapore 239924**

## Participants Information

	Participant 1	Participant 2	Participant 3
Name			
Designation			
Email			
Contact No.			
PE Reg No. / SPM Membership No.			